

Program Plan of Coordinator for Curriculum Development (2013-2014)

Coordinator for Curriculum Development i/c	YEUNG CHI YUEN
Coordinator for Curriculum Development Deputy i/c	CHEUNG KWOK HO
Coordinator for Curriculum Development	CHAN PUI LING

Program	Schedule	Criteria of success	Evaluation	Teacher Responsible
1.MOI				
(i)To carry out survey of MOI for new S1 students, S1 and S2 students.	5/2014 7/2014	Streaming of students is appropriate.	To check the progress of program.	YCY
(ii)To assist in formulating school based policy on fine tuning of MOI in junior secondary classes.	9/2013 ~7/2014	Students' ability in learning English is enhanced.	Comments of teachers.	YCY
(iii)Tracking the performance of students relating with using English as MOI.	2/2014 7/2014	Streaming of students is adjusted appropriately.	Comments of teachers and students.	YCY
(vi) Arranging bridging classes for students using English as MOI.	7/2014	Students' ability in learning English is enhanced.	Comments of teachers and students.	YCY
(v) To monitor the progress of the Refined English Enhancement Scheme.	9/2013 ~7/2014	Students' ability in learning English is enhanced.	Comments of teachers.	YCY
2. Curriculum Design				
(i) To arrange a talk for S3 parents and students for better understanding of the new curriculum.	1/2014	Parents and students understand the choice of S4 selective subjects	Comments of teachers and students.	CKH
(ii)To assist in preparing the 2013-2014 S4 curriculum taking into account the preference of students, parents and teachers.	2/2014	The curriculum is accepted by SMC, teachers, parents and students.	Comments of teachers and students.	CKH

(iii)To review the school curriculum taking into account of teaching time allocation, MOI and educational needs of students and the society.	3/2014	The curriculum meets the needs of teachers and students.	Comments of teachers.	YCY
(iv)To check the teaching time of OLE so as to follow the guidelines of EDB.	11/2013	The teaching time of OLE follow the guidelines of EDB.	To check the progress of program.	CPL
(v) To prepare the Subject Period Allocation so as to facilitate the estimation of human resources.	5/2014	The Subject Period Allocation is accurate.	To check the progress of program.	CPL
3. To carry out surveys relating curriculum. For example, survey on NSS Subject Information, NSS Curriculum Implementation survey, survey on Teacher Training Needs for the NSS, survey on the usage of ETV.	9/2013 ~7/2014	Work done on schedule.	To check the progress of program.	YCY, CPL
4. To arrange S6 Enhancement class	9/2013~12/2013	Students willing to complete the assignment.	Comments of teachers and students.	YCY